

Docks Committee

Purpose/Scope

The Dock Committee shall maintain all docks, dock related equipment and kayak/canoe racks owned by CTA, including responsibility for the Fall removal and Spring installation of the docks. The Docks Committee also oversees the process for assigning dock and kayak/canoe space to CTA members and ensure all members utilizing dock and kayak/canoe space adhere to all CTA rules and regulations.

Candlewood Trails Association - Boat Slip Policy

- Requests for a boat slip must include a completed and signed boat slip request form which includes a copy of the boat registration and proof of active insurance all in the name of the member or family member residing in their house.
 - Members shall not be allocated slips for boats of friends
 - Members shall not be allocated slips for boats owned by family members who do not reside with the member in CTA unless the boat is for the sole use of the member and request is approved by Board (intent - not to extend use of boat slips to non-members/non-residents)
 - Incomplete requests will not receive a slip
- Requirement for slip:
 - Completed forms with supporting documents and payment of slip fee by January 31st
 - Annual CTA assessments/dues paid in full (no later than January 31st)
 - No slip will be allocated to a member with late assessments/dues nor to members “not in good standing” until account is current and member is in good standing (if any slips are available at that time)
- Requests for slips will be prioritized as follows:
 - Members/renters who were allocated a slip in the prior year and otherwise meet all the current criteria for a slip shall be prioritized above members/renters who were not allocated a slip in the prior year (i.e., prioritized above new member/new slip requests)
 - For new requests, members will be prioritized over renters
 - When a renter leave CTA, the slip becomes available for allocation, it is not transferred to the next tenant.
 - Boats with motors, 14 feet and longer (i.e., power boat/sailboats) will be prioritized above smaller boats. Kayaks and paddleboards are expected to use the racks.

- There will be a restriction of one slip per member and one slip per renter unless there are unused slips in which case a second slip may be allocated if all the above criteria are met
- Non-waterfront members and renters shall receive priority over members that reside on the waterfront and who have docks suitable for their boat
- There shall be no subletting or lending of slips. If a member is allocated a slip and fails to use it for their approved boat, she/he must notify the Dock Committee Chair, the slip is then forfeited and shall be re-allocated to another member in a manner consistent with this policy
- Slips are not dedicated to specific members. Allocation of a slip in one year is not a guarantee of a slip in future years. This is particularly relevant for a member who may have been allocated a second slip in a given year and then allocated only one slip in a subsequent year due to capacity constraints
- Requests for specific slips may be considered but are not guaranteed
- The Dock Committee Chair will provide proposed boat slip allocations to the Board for the Board meeting in March (with all applications and supporting documents available)
- Slip allocations will be communicated no later than April 2nd (post Board review) and posted on the board at the beach once the docks are installed for the season
- Any member allocated a slip and subsequently deemed a member “not in good standing” shall forfeit her/his right to use the beach, boat docks and facilities (consistent with Declaration of Restrictions, Bylaws and Rules) resulting in loss of the slip and require removal of said member’s boat(s) from the slip(s)
- A formal waiting list will be maintained for requests that cannot be filled due to capacity constraints. This will be done in a manner consistent with the policies above. When a slip opens up, the person at the top of the waiting list will be offered the slip, if this person fails to accept and process the request form and pay fee, the next person on the list will be offered the slip, the person declining the slip will have the option of being placed at the bottom of the waiting list or removed from the list entirely.